

# Counseling Psychologist

University of California, Los Angeles  
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**Class Specifications - A.35**  
Counseling Psychologist III – 0712  
Counseling Psychologist II - 4403  
Counseling Psychologist I - 4404

## **SERIES CONCEPT**

Counseling Psychologists offer life goals planning, educational, and personal counseling in a campus psychological counseling center facility and perform other related duties as required.

Incumbents in this series perform counseling duties that typically require knowledge of changing therapeutic methods in the field of Psychology as well as formal theoretical knowledge of processes and change; an understanding of the use, interpretation, and predictive value of psychological tests; an understanding of the relationship between physical and psychiatric disabilities and academic performances; an understanding of personality and intellectual growth and development; the application of techniques of life goals planning, educational and personal counseling; a general knowledge of occupations and occupational trends; and professional expertise in evaluation and therapeutic intervention.

Incumbents interview counselees to evaluate their specific needs for psychological assistance; plan psychological and aptitude test programs in accordance with the needs and desires of counselees, when appropriate; assist counselees in planning educational and life goals objectives; offer short-term therapeutic intervention for emotional problems that interfere with effective academic performance; determine the need for other professional intervention (e.g., medical, psychiatric, legal, financial) and arrange referrals as required; write reports and recommendations regarding counselees when appropriate; and obtain information on advanced study and other matters related to life goals. Incumbents in addition work as professional consultants to other University faculty and staff in helping to develop special programs designed to meet the needs of students more effectively. Incumbents may plan and conduct research projects related to the assessment of student needs and the evaluation of direct service to students; may supervise practicum's, field-placements, in appropriate fields, and/or interns; and may teach regular session counseling courses.

The Counseling Psychologist series consists of three levels with the distinction between levels based on the scope and complexity of the counseling, consultation, research functions, and the degree of supervision exercised.

## **CLASS CONCEPTS**

### **Counseling Psychologist III**

Under direction, incumbents assist the Counseling Center Manager in the administration of a large campus Counseling Center and perform related supervisory duties for a majority of their time. Incumbents typically administer professional policies, procedures and standards set for counseling programs offered in a campus counseling Center; supervise the work of several lower level Counseling Psychologists, Counselors, graduate students assigned to the Counseling Center for supervised field work, and pre- and post-doctoral interns; conduct and/or participate in staff training; coordinate professional staff activities and act as liaison in relationships with assigned groups of academic and/or administrative departments; assist the Counseling Center Manager in the planning, implementation, and evaluation of the overall counseling program and in-service professional staff training programs; assist in determining staff requirements; and

perform professional counseling activities on a selective basis, especially in handling complex, unusual, and difficult situations. Incumbents may plan, conduct and/or supervise research programs and may represent the department at local, state, regional, or national professional meetings.

**Counseling Psychologist II**

Under general supervision incumbents perform personal, educational, and life goals counseling where a high level of skill and expertise is required. Incumbents typically interview counselees to evaluate their specific needs for psychological assistance; plan psychological and aptitude test programs in accordance with the needs and desires of counselees, when appropriate; assist counselees in planning educational and life goals objectives; offer short-term therapeutic intervention and arrange referrals as required; write reports and recommendations regarding counselees when appropriate; and obtain information on advanced study and other matters related to life goals. In addition, incumbents, in collaboration with or under the supervision of senior staff members, may conduct group counseling sessions; may plan and conduct research projects; and may supervise the work of lower level Counseling Psychologists, Counselor, graduate students or Psychology Trainees; and, in addition, may perform the range of duties outlined in the Series Concept. This is the operational level in the series.

**Counseling Psychologist I**

Under supervision, incumbents perform the range of duties outlined in the Series Concept. This is the entry level in the series; however, positions may be assigned to this level on a continuing basis.

**MINIMUM QUALIFICATIONS**

**Counseling Psychologist III**

A Ph.D. degree in counseling psychology or clinical psychology, including internship and three years of experience as a professional psychologist; or a Master's degree in counseling psychology or clinical psychology and five years of experience as a professional psychologist; or an equivalent combination of education and experience; and knowledges and abilities essential to the successful performance of the duties assigned to the position.

**Counseling Psychologist II**

A Ph.D. degree in counseling psychology or clinical psychology, including internship and one year of experience as a professional psychologist; or a Master's degree in counseling psychology or clinical psychology and three years of experience as a professional psychologist; or an equivalent combination of education and experience; and knowledges and abilities essential to the successful performance of the duties assigned to the position.

**Counseling Psychologist I**

A Ph.D. degree in counseling psychology or clinical psychology, including internship; or a Master's degree in counseling psychology or clinical psychology and two years of experience as a professional psychologist; or an equivalent combination of education and experience; and knowledges and abilities essential to the successful performance of the duties assigned to the position.